

## College of Applied Health Sciences Lab/Research Space Policy

### Overview

Research and graduate education are critical missions of AHS that require substantial infrastructure, including laboratory space. The space needs that arise from research activities vary both within and across AHS disciplines. Within this diversity of needs, there are some over-arching principles regarding the allocation of lab and research space. The following guidelines were developed jointly by the Dean, Executive Committee, and Administrative Council.

As with all types of space, research and laboratory space is owned by the university and is a valuable resource. The Provost is ultimately responsible for allocation of space to colleges and other units. All space should be reviewed annually to ensure space allocations are meeting needs, and are being used productively and efficiently. If not, space could be re-assigned and re-purposed.

Research space is allocated based upon programmatic needs as determined by the Dean in consultation with faculty and administrators. Decision-making authority may be delegated to Heads to allocate lab/research space. However, final decisions may need to be negotiated with Dean's office if there is insufficient lab/research space available for all research activities. Where possible, space should be shared to reduce costs and increase collaboration. The following premises provide a basis to identify the allocation principles: (1) unallocated or under-utilized lab/research space reverts back to the college for reallocation and re-purposing, (2) lab/research space is assigned to faculty and to activities, and (3) lab/research space is not a priority for graduate students or visiting scholars as office space.

### Allocation Principles for Lab/Research Space

The following criteria should be followed when allocating lab/research space in order of priority:

- funded grants with priority given to those generating ICR, revenue, or faculty/staff buy-out
- productivity related to published papers
- number of graduate and undergraduate students who are involved in the research activities
- submitted grants
- papers under review
- number of conference presentations

The following exceptions to the above criteria may be used to allocate lab/research space:

- Faculty member re-establishing research program
- Faculty member changing research focus
- Assistant professor moving toward tenure
- Gap year in funding (research that has had and will continue to have funding)
- Need for specialized equipment that has been built or installed in a particular space
- Nature of research (e.g., wet lab)
- Employment and retention offer commitments
- Proximity to researcher's office
- Seniority (when decisions are being made related to comparable projects)
- Need to provide space to new faculty
- Accessibility